



Village of
Glen Echo
Park

Est. 1966

MINUTES OF THE BOARD OF TRUSTEES MEETING

Normandy City Hall

7700 Natural Bridge Road, St. Louis, MO 63121

and Teleconference Via Zoom Video

Thursday, June 8, 2023, at 6:30 p.m.

The Village of Glen Echo Park meeting was held in person and via Zoom Video at 7700 Natural Bridge Road, Normandy, MO 63121, on Thursday, June 8, 2023, at 6:39 p.m.

A. OATH OF OFFICE

1. Administer Oath of Office for Newly Re-elected Officials

Kyle Cronin, Village Attorney, administered the oath of office to Dan Williams and Tony Dukes for re-election to the Board of Trustees.

B. REGULAR MEETING

1. ROLL CALL

Board members present: Chairwoman Victoria Valle, Tony Dukes, Helene Craigg, Dan Williams, and Treva Gage.

Board member(s) absent: none.

Also present: Khianna C. DeGarmo, Village Clerk; Kyle Cronin, Village Attorney, and Col. Tameika Sanders, Chief of Normandy Police Department.

2. Approval of Minutes

1. *Approval of the Minutes of the Regular City Council Meeting of March 9, 2023*

On the motion made by Dan Williams, seconded by Tony Dukes, the Board of Trustees approved the amended minutes of the Regular Board of Trustees meeting of March 9, 2023. All in favor; none opposed.

2. *Approval of the Minutes of the Regular City Council Meeting of April 13, 2023*

On the motion made by Tony Dukes, seconded by Helene Craigg, the Board of Trustees approved the amended minutes of the Regular Board of Trustees meeting of April 13, 2023. All in favor; none opposed.

3. Approval of the Minutes of the Regular City Council Meeting of May 11, 2023

On the motion made by Dan Williams, seconded by Tony Dukes, the Board of Trustees approved the minutes of the Regular Board of Trustees meeting of May 11, 2023. All in favor; none opposed.

C. REPORT OF OFFICERS

1. POLICE REPORT

Chief Sanders gave a verbal report for the period of May 1, 2023, to June 1, 2023. She stated that during that time there were fifty-two calls for service and one police report generated.

Chief Sanders announced the promotions of Major Matthew Larson and Captain John Beekman in the Normandy Police Department. She stated that in the future the Major or Captain will be attending the meetings. She reported that the department had five new hires, and in the effort of diversity and inclusion, one black male officer and one black female officer. Chief Sanders stated that the department has also had success with placing officers from the police academy. She stated that there will be two recruits who will be joining the ranks in July 2023.

Chief Sanders that the department has been conducting saturation details in the effort of crime prevention. She stated that the most recent saturation detail had been successful and hoped that it will detour crime around the community.

2. FINANCIAL REPORT

The financial report was provided to the Board by Treva Gage, Treasurer, in writing.

On the motion made by Dan Williams, seconded by Helene Craigg, the Board of Trustees approved the May 2023 Financial Report. All in favor; none opposed.

3. BUILDING COMMISSIONER REPORT

Tony Dukes stated there was no report at that time.

4. STREETS AND GROUNDS COMMISSIONER REPORT

Helene Craigg reported that she replaced a missing 'No Parking' sign. She reported that the park was well-maintained and clean. She stated that she was pleased with the performance of the landscaping contractor.

Chairwoman Valle stated that Doug Seely, Beyond Housing, expressed concern with care for newly planted trees. Helene stated that she would ask Ortiz Lawn Service to water the trees. She reported that she would be addressing a sod issue.

5. VILLAGE ATTORNEY REPORT

There was no report given at this time.

D. NEW BUSINESS

1. Discussion of Code Enforcement

There was a discussion of ongoing code enforcement issues in the Village.

2. Discussion of public relations and process for distribution of related materials

Chairwoman Valle stated that she had met with representatives of the City of Normandy regarding informational materials to distribute to residents. She stated that she would be working with Normandy on the material and the items are open to input and proofing.

Chairwoman Valle stated that they were able to identify key points in the printed material, for example, tax rate changes, full-time staff resources, community involvement opportunities, and the Historic Preservation District. She invited the Board to attend the next Normandy City Council Workshop meeting on June 22, 2023, at 5:30 p.m., where details of the election materials would be discussed in more detail.

3. Discussion of Fall Jazz Festival collaboration

On the motion made by Tony Dukes, seconded by Dan Williams, the Board of Trustees pledged to contribute \$500 to the Normandy Park Advisory Board Fall Jazz Festival. All in favor; none opposed.

4. Discussion of street improvements

Chairwoman Valle stated that the Board will have to consider street improvements in the discussion of the budget.

5. Discussion of the revised Village Budget

Chairwoman Valle stated that Board will have to review the budget and be prepared to approve revisions to the budget at the regular meeting in July 2023. She stated that the Board should expect to have a bid package for street improvements ready by August 2023, then be ready for execution by February 2024. She stated that it would be beneficial for the Village to address open code violations before a possible merger with the City of Normandy.

E. PRESENTATION OF MONTHLY BILLS

1. Approval of payments

On the motion made by Dan Williams, seconded by Helene Craig, the Board of Trustees approved the May 2023 payments. All in favor; none opposed.

F. PUBLIC COMMENTS

Mary Ann Dunlap inquired about what the Village intended to do about the vacant property at 7203 St. Andrews Place. She stated that she installed security at home nearby home and she had observed vagrants entering the vacant property. Chairwoman Valle asked Ms. Dunlap to call the police when she observes anyone else entering the house. She stated that there are several properties on which the Village is pursuing judgment. She stated that there is a process through the Historic District Registry, where the Village will need to obtain the legal ability to enter the site. She stated that after that the Village will then need approval from the state of Missouri to demolish the house, after being obtained post-third.

G. ADJOURNMENT

On the motion made by Dan Williams, seconded by Helene Craigg, the Board of Trustees adjourned the meeting at 7:34 p.m. All in favor; none opposed.

H. CLOSED SESSION (RSMO 610:021-2)

On June 8, 2023, on the motion made by Helene Craigg, seconded by Tony Dukes, the Board of Trustees approved a closed session for Real Estate (RSMO 610:021- 2) by the following roll call vote of board members voting in favor: Victoria Valle, Dan Willians, Treva Gage, Helene Craigg, and Tony Dukes; none absent nor opposing.

REAL ESTATE – There was a discussion of real estate matters.

Approved:



Victoria Valle, Chairwoman

Attest:



Khianna C. DeGarmo, Village Clerk

SEAL: