

**VILLAGE OF GLEN ECHO PARK
MINUTES OF THE BOARD OF TRUSTEES MEETING
Teleconference Via Zoom Video
Thursday, April 13, 2023, at 6:30 p.m.**

The Village of Glen Echo Park meeting was held via Zoom Video on Thursday, April 13, 2023, at 6:39 p.m.

**A. REGULAR MEETING
1. ROLL CALL**

Board members present: Chairwoman Victoria Valle, Treva Gage, Dan Williams, and Helene Craigg.

Board member(s) absent: Tony Dukes.

Also present: Tiffany Richardson and Khianna C. DeGarmo.

2. Approval of Minutes

1. *Approval of the Minutes of the Regular City Council Meeting of March 9, 2023*

There were no minutes available for approval at the Board meeting at that time.

B. REPORT OF OFFICERS

1. POLICE REPORT

There was no report given at the meeting.

2. FINANCIAL REPORT

The financial report was provided to the Board by Treva Gage, Treasurer, in writing.

3. BUILDING COMMISSIONER REPORT

There was no report given at that time.

4. STREETS AND GROUNDS COMMISSIONER REPORT

Helene Craigg reported there were no additional items to report at the meeting.

5. VILLAGE ATTORNEY REPORT

There was no report at that time.

C. OLD BUSINESS

1. *Municipal Election*

Tiffany reported that the municipal election results have not been certified at that time.

2. *Glen Echo/Normandy Merger Process Update*

Chairwoman Valle reported that the Boundary Commission will be holding a meeting in conjunction with the application in time for the August 2023 election.

3. *American Water road and private property repairs*

Chairwoman Valle reported that they will begin repairing and sodding in the last week of April 2023.

4. *ARPA Funds*

Chairwoman Valle stated that she will have to prepare a report of the use of the ARPA funds to the federal government due by April 30, 2023. She stated that from her understanding, the funds must be used by the end of 2023.

D. NEW BUSINESS

1. *Park Maintenance Contract*

Helene Craigg stated that she located a contractor Ortiz Lawncare Services who provided their liability insurance and W-9. She stated that they will be responsible for lawn maintenance, every two weeks, weather permitting, removal of weeds, and edging of the flower beds. She stated that they have good communication and stand by their work.

There was some discussion of displeasure with the previous vendor.

Tony Dukes arrived at the meeting at 6:57 p.m.

On the motion made by Dan Williams, seconded by Tony Dukes, the Board of Trustees accepted the bid from Ortiz Lawncare Services and authorized Helene Craigg to negotiate the details of their contract. All in favor; none opposed.

2. *Clerk Contract*

Chairwoman Valle stated that there was a change in the presented Clerk Contract, changing the payment date to the 15th of the month instead of the 1st of the month. The Board reviewed the duties of the Village Clerk. Chairwoman Valle asked Khianna C. DeGarmo to give some information regarding her background.

Khianna introduced herself and gave a brief description of her background. Dan Williams requested that the Village newsletter be included in her list of duties as specified in the contract. Chairwoman Valle stated that was not to be included in the contract as she has traditionally formed the newsletter, as it was not permitted in the budget to compensate the Village Clerk to perform that function.

On the motion made by Dan Williams, seconded by Helene Craigg, the Board of Trustees approved the Clerk Contract as presented. All in favor; none opposed.

E. PRESENTATION OF MONTHLY BILLS

1. *Approval of payments*

On the motion made by Dan Williams, seconded by Helene Craig, the Board of Trustees approved the financial report for March 2023. All in favor; none opposed.

F. QUESTIONS AND COMMENTS FROM RESIDENTS

Helene stated that there was a question regarding a house with trash.

Chairwoman Valle stated that she needed to have a meeting with Tony regarding the issues with the home in question.

Tiffany Richardson requested placing a trash can to place in the Village because the trash near that area was terrible. She stated she was willing to assist with disposing of the trash a few times but if someone could help collect the trash. Chairwoman Valle asked Helene to help address the issue.

G. ADJOURNMENT

On the motion made by Dan Williams, seconded by Helene Craig, the Board of Trustees adjourned the meeting at 7:19 p.m. All in favor; none opposed.

H. CLOSED SESSION (RSMO 610:021)

The Board of Trustees did not enter a closed session.

Approved:



Victoria Valle, Chairwoman

Attest:



Khianna C. DeGarmo, Village Clerk

SEAL: