

REQUEST FOR PROPOSALS

FOR POLICE SERVICES

VILLAGE OF GLEN ECHO PARK, MISSOURI

I. Introduction

The Village of Glen Echo Park is seeking proposals from nearby governmental entities with law enforcement departments for the provision of twenty-four hour police services to the Village. The Village currently contracts with a neighboring community for police services, and said contract is due to expire May 31, 2021. As such, if the current service provider is not the selected agency, the selected agency will be required to commence services on June 1, 2021

The Village desires to contract for comprehensive police services to include enforcement of the laws within the Village's boundaries, including the Village's Ordinances, local patrols, and attendance at Board meetings and Municipal Court. Such proposal shall address all services set forth in this Request.

Any questions concerning this Request for Proposals should be directed to Victoria Valle, Chairperson, at 618-203-6739.

II. Schedule for Submitting Information, Conducting Interviews and Authorizing Contract

Written proposals are to be submitted by 5:00 p.m. on May 10, 2021 to the Chairperson of the Village of Glen Echo Park as follows:

The Honorable Victoria Valle
Village of Glen Echo Park
7248 Henderson Road
Glen Echo Park, MO 63121

Six copies of the proposals are required. Interviews will be scheduled and conducted following submissions of the proposals.

Following negotiations with the selected agency, an ordinance authorizing a contract is planned to be introduced at the meeting of the Board of Trustees on Thursday, May 14, 2021, and the governmental entity selected would be expected to start police services by June 1, 2021.

III. Form of Proposal and Contract Negotiations

Each responding entity should consider this scope of services as a guide to be revised as deemed necessary. It is desired to identify and define the general nature of the police services sought by the Village. The entity should utilize, to the extent possible, the descriptions set forth in this Request.

Estimated costs may be submitted as a range with the upper limit not to exceed the lower limit by more than a 1.25 multiplier. Cost will be used as one of several factors in the selection process.

Public reputation of the entity, governmental facilities available, experience and statistics pertaining to police services will also be considered.

The Village reserves the right to reject any and all proposals.

IV. Minimum Requirements for Proposals

Proposals should, at a minimum, address the following:

1. A complete and detailed description of the police department of the proposing agency, including, but not limited to: the number of personnel; any specialized units or services offered by the department; any certifications, recognitions or awards earned by the department; initial and continuing officer training programs offered and/or required by the department, and any additional information or data which you believe the Village should take into account.
2. A detailed description of all services to be provided to the Village.
3. The level of patrol services to be provided. If the number of patrol officers in the Village at any given time may vary, please specify the different number of patrol officers proposed to be present in the Village at the applicable times of day.
4. State how, and if, patrol or specialized resources or services will be shared simultaneously between the proposing agency, the Village of Glen Echo Park and any other community to which the proposing agency is providing services.
5. The name, position and contact information of the person having direct responsibility for the services to be provided to the Village of Glen Echo Park, and, if different, the name, position and contact information of the person to be responsible for interfacing with the Village's officials with respect to police matters.
6. Information as to how appearances by police personnel for Municipal Court matters and security at Board of Trustees meetings will be arranged, and whether

any additional fees will be charged to Glen Echo Park with respect to such activities.

7. What reports, data and information relating to police services and activities will be provided to the Village's officials and the frequency of such reports and information, including attendance at Board of Trustees regular and special meetings and the person to be responsible for same.
8. What community policing efforts and programs the proposing agency employs to engage and interact with the community or communities (if providing police services for multiple cities) that they serve.
9. Whether the proposing agency intends to hire any additional personnel in order to provide service to the Village.
10. The basis upon which fees charged to the Village are to be calculated. Specify the guaranteed maximum first-year annual cost to the Village and the maximum adjustments to cost which may be charged during each of the next five years.
11. Whether the use of any specialized units or services by of for the Village would involve any additional cost to the Village.
12. The types and levels of any insurance carried by the proposing agency with respect to the services to be provided and/or for the benefit of the Village.
13. An initial draft of a proposed contract between the Village and the proposing agency.
14. If the applicant is not the current service provider, provide a timetable and plan for transition of services and any programs and outreach efforts to be undertaken by the proposing agency to inform the Village's residents how police services will be provided and how their needs will be addressed. State whether Glen Echo Park's name is to be displayed on police vehicles of the proposing agency.
15. Proposals may also include any additional information bearing on the services offered by the proposing agency and the manner in which they will be made available to the Village and its residents.

Dated: May 1, 2021